

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of  
Sixpenny Handley & Pentridge Parish Council  
Held 1<sup>st</sup> February 2024 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p style="text-align: center;"><b>Public Open Session 1 in attendance</b></p> <p>A local resident raised concerns with the highway arrangements for the imminent closure of the High Street in Handley for planned Wessex Internet works. Specific concerns with ensuring an earlier diversion notification at the A3084 Handley roundabout in order to limit vehicles using Frogmore Lane.</p> <p>Wessex Internet allayed concerns by providing a copy of the traffic management plans which incorporated early diversion.</p> <p><b>Parish Council comment:</b> The matter will be monitored by the PC but realistically, any traffic issues will need to be reported directly to the Highways Authority.</p>	
1185	<p><b>Attendance &amp; Apologies</b> Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Andy Turner Cllr Colin Taylor</p> <p><b>Also in Attendance</b> Ciona Nicholson (Clerk)</p> <p><b>Apologies</b> Cllr Simon Meaden (Chairman of the Finance &amp; General Purposes Committee) Cllr Dave Adams</p>	
1186	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None.</p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall &amp; SH Village Hall 1<sup>st</sup> Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust &amp; Item Speed-watch Cllr Andy Turner – Community Land Trust &amp; Skate-park Project Cllr Simon Meaden- 1<sup>st</sup> Woodcutt Scouts</p>	
1187	<p><b>Matters arising from the last F&amp;GP Parish Council Meeting held 4<sup>th</sup> January 2024.</b></p> <p>No matters arising.</p>	



	<p>Insulation boards have been affixed to x3 walls with the main focus on protecting the fabric of the building. The cellar has been cleaned thoroughly and the previously present mould has been removed. It was noted that a condensation pipe current hanging down to a bucket should be plumbed into the kitchen's drainage pipe.</p> <p>A ventilation expert accompanied Cllr Adams (DA) to the pavilion to discuss various concerns and will provide a report of his findings.</p> <p>Heating/Ventilation/ Insulation matters throughout the building to be carried forward to the next meeting.</p> <p>Members agreed that once all measures have been taken to improve heating and ventilation – it would be prudent to instigate a thorough 'assessment of building standards'. The PC need to protect the fabric of the building and make sure pavilion activity is not detrimental to its condition.</p> <p>All Clear Pest Control carried out an inspection to gauge rodent activity in the Pavilion. It was confirmed that mice were present and no sign of other rodents. Recommendations to eliminate or at least reduce the problem were:</p> <ul style="list-style-type: none"> <li>• Install sonic plug ins to the kitchen and loft space</li> <li>• Install mesh to the louvre doors in the boiler room</li> <li>• Install a replacement extractor fan cover (and mesh) to the kitchen duct.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>1191</b></p>	<p><b>Village Hall Matters</b></p> <p>The VH Committee approached the Parish Council for financial support for a recent expensive heating bill.</p> <p>New boilers were fitted in 2019 and had not been serviced since their installation which possibly created a situation where parts needed to be replaced. Members unanimously resolved to support the VH by paying in full the amount of £1207.00. Clerk to confirm with members of the VH Committee.</p>	
<p><b>1192</b></p>	<p><b>UK Shared Prosperity Fund Application</b></p> <p>Further to previous PC discussion and with interim approval between meetings, the clerk submitted an application to the Shared Prosperity &amp; Community Fund. The PC project 'Improving pedestrian accessibility tour recreational facilities' has applied for £15,000.00 towards this venture.</p> <p>Further quotes from Kola &amp; Local Contractor have been received. They have individually assessed our requirement and submitted quotes based on their recommended solution.</p> <ul style="list-style-type: none"> <li>• Local contractor – quoted approximately £20,000.00 for 700 m2 of wood boarded 40mm base plus 14mm aggregate compacted (Dorset Council standard specification for paths).</li> <li>• Kola Construction – quoted £87,428.00 for to excavate 700m2 paths to a depth of 225mm (150mm one sub base/ two coat asphalt) and complete by the supply of suitable surface courses, compact surface, finish with tarmac and kerb edges.</li> </ul>	<p><b>AT</b></p>

	<p>Cllr Turner to request a further quote from Kola for a more modest solution. Dorset Grant Committee due to meet on February 20<sup>th</sup> 2024.</p>	
<b>1193</b>	<p><b>Matters to Report &amp; Correspondence</b></p> <p>Cllr Taylor drew the Councils' attention to an update sent by DAPTC:</p> <p><b>NALC 26 January 2024</b></p> <p>The Department for Levelling Up, Housing and Communities has notified the National Association of Local Councils (NALC) of the appropriate sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England.</p> <p>The new amount for 2024/25 is £10.81.</p> <p>The amount is a result of increasing the amount of £9.93 for 2023/24 by the percentage increase in the retail index between September 2022 and September 2023 under Schedule 12B to the 1972 Act.</p> <p>Cllr Turner confirmed an appointment with Maverick – a local company specialising in the design and installation of spray concrete skate-park.</p>	
<b>1194</b>	<p><b>Financial Matters &amp; Expenditure</b></p> <p>The RFO circulated to members prior to the meeting a report on finances to 1<sup>st</sup> February 2024. Bank Reconciliation for signing; List of Receipts &amp; Payments for scrutiny.</p> <p>Clerk to administrate payments, 1<sup>st</sup> Scrutineer Cllr S Meaden 1<sup>st</sup> Cllr A Turner &amp; 2<sup>nd</sup> Cllr C Taylor to authorise payments.</p>	

Meeting Closed 8.45pm

**These minutes are to be signed by the Chairman after approval  
at the next Full meeting of the Parish Council.**

**Signed;**.....

**25<sup>th</sup> February 2024**

**Sixpenny Handley & Pentridge Parish Council**

**Payments – 1<sup>st</sup> February 2024**

Date Description Payment

01/02/2024	Dorset Council Rent	SO	484.00
27/01/2024	London Hearts (Residential Defibrillator Subsidised)	On-line	900.00
08/01/2024	Artsreach – Donation S137	On-line	200.00
08/01/2023	I Mereweather (reimbursement Poppy Wreath)	On-line	27.50
01/02/2024	Salary Payment	On-line	1,002.10
01/02/2024	Nest Pension contributions	DD	73.06
01/02/2024	C Nicholson Smarty Card Reimbursement	On-line	20.00
01/02/2024	Elite Quarterly Playground Inspection	On-line	57.60
01/02/2024	Play Inspection Company (annual play inspection)	On-line	99.00
01/02/2024	Citizen Advice Bureau (Donation S137)	On-line	250.00
01/02/2024	TEEC (Annual website fees)	On-line	28.80
01/02/2024	All Clear Pest Control (Inspect rodent activity Pavilion & Containers)	On-line	45.00
01/02/2024	Source for Business (Parish Office July 23- Dec 2023)	On-line	35.97
01/02/2024	Source for Business (New Barn July 23- Dec 2023)	On-line	37.88
01/02/2024	Source for Business (Common Road July 23 - Dec 2023)	On-line	34.88
01/02/2024	Martin Hallett (Strimming & general tidy VH pond in 2023)	On-line	135.00
01/02/2024	Water2Business (sewerage services July 23 - January 24)	On-line	76.66
01/02/2024	K Neville (Repairs to play area fencing & replacement plank)	On-line	130.00
	<b>February Total</b>		<b>3,637.45</b>

**Payments made after F&GP7/1/24**

To be submitted by the Clerk on Friday 2<sup>nd</sup> February 2024.

Scrutineer – Cllr Stuart McLean

1<sup>st</sup> On-line authorisation Cllr Turner 2<sup>nd</sup> On-line authorisation Cllr Taylor

Scrutineer.....Date.....